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39	of food service establishments, and the manufacture, sale, storage, delivery and				
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44	(a) <u>"Food" - tl</u>	ne term food shall include all substances, used for food or drink,			
45	and all substances used as components of any article of food or drink, for human				
46	consumption.				

"Food establishment" shall mean any permanent or temporary public or private place within the Town at which food or drink, other than live shellfish, raw vegetables or fruit, in processed, prepared, packaged, mixed, cooked, served, sold in an unpackaged condition, or offered for direct or ultimate distribution to and consumption by the public, including butcher shops or departments, home bakeries, restaurants, dining rooms, lunch rooms or counters, soda fountains, diners, boarding house food services, eatering services, nursing or rest home food services, church, school or other municipal kitchens, cafeteria and facilities, and all areas and facilities used in conjunction therewith.

(b) "Food establishment" shall mean any permanent or temporary public or private place within the Town at which food or drink, other than live shellfish, raw vegetables or fruit, in processed, prepared, packaged, mixed, cooked, served, sold in an unpackaged condition, or offered for direct or ultimate distribution to and consumption by the public, including butcher shops or departments, home bakeries, restaurants, dining rooms, lunch rooms or counters, soda fountains, diners, boarding house food services, catering services, nursing or rest home food services, church, school or other municipal kitchens, cafeteria and facilities, and all areas and facilities used in conjunction therewith. "Food" - the term food shall include all substances, used for food or drink, and all substances used as components of any article of food or drink, for human consumption.

(c) "FThe term "food handler" shall mean any person who is employed in a food establishment or who handles food during storage, manufacture, preparation, handling, sale or serving in such a manner that some portion of his clothes or body may come in contact with such food or with utensils used in connection therewith. The term "utensils" shall include all kitchenware, tableware, glassware, cutlery, containers, and other kinds of utensils and equipment with which food comes in contact during preparation, processing, storage, handling or sale.

 (d) <u>"Food packager" shall mean any person located within the Town who places meat, eggs, bakery products, or other food in packaging materials for the purpose of retail sale of those products. The term "Health Officer" shall mean the Town health officer, or his duly authorized representative.</u>

(e) The term "Health Officer" shall mean the Town health officer, or his duly
 authorized representative. The term "food handler" shall mean any person who is
 employed in a food
 establishment or who handles food during storage, manufacture, preparation, handling,
 sale or serving in such a manner that some portion of his clothes or body may come in
 contact with such food or with utensils used in connection therewith.

(f) The term "Person" shall mean person, firm, corporation or association.-

(g) "Polystyrene foam" shall mean blown polystyrene and expanded and extruded foams (sometimes incorrectly called Styrofoam®, a Dow Chemical Company trademarked form

of polystyrene foam insulation) that are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene). Polystyrene foam is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons. For the purposes of this ordinance, the term "polystyrene" shall not include clear polystyrene known as "oriented polystyrene." The term "temporary food service establishment" shall be any food service establishment which operates for a temporary period of time, not to exceed two (2) weeks, in connection with a fair, earnival, circus, public exhibition, or similar transitory gathering.

(h) "Prepared food" shall mean food or beverages which are served at the food vendor's location having been previously prepared elsewhere, or are prepared at the vendor's location by cooking, chopping, slicing, mixing, brewing, freezing or squeezing. Prepared food does not mean raw uncooked meat or eggs. Prepared food may be eaten either on or off premises.

(i) "Retail vendor" shall mean any person, restaurant, store, shop, sales outlet or other establishment including, without limitation, a grocery store, convenience store or delicatessen, located within the Town that offers prepared food for retail sale.

(j) "TThe term "temporary food service establishment" shall be any food service establishment which operates for a temporary period of time, not to exceed two (2) weeks, in connection with a fair, carnival, circus, public exhibition, or similar transitory gathering.

(k) "UThe term "utensils" shall include all kitchenware, tableware, glassware, cutlery, containers, and other kinds of utensils and equipment with which food comes in contact during preparation, processing, storage, handling or sale.

Sec. 11-1-3. Permit Required. No person, firm, or corporation shall engage in the business of conducting a food establishment in the Town of Cape Elizabeth without first obtaining a permit therefor issued upon application to the health officer and upon his approval of plans for such establishment, the character and qualifications of the applicant and inspection of the location of said establishment. The fee for permanent, temporary or seasonal food service establishments shall be as determined by the Town Council from time to time. The permit shall be posted in a conspicuous place at the establishment for which issued, visible to the public on an inside wall; the permits is the property of the Town and shall at all times be kept in a clean condition, protected against mutilation, soil or damage. Each permit shall be for the person and location specified therein and shall not be transferable to any other person or location. Upon the transfer of a food service establishment, the transferee shall submit new application to the health officer and shall not commence operations until a new permit is issued therefor.

Sec. 11-1-4. Application for Permit. Application forms shall be furnished by the health officer upon which shall be supplied the following information.

- (a) The name of the person, firm or corporation.
- (b) The residence of such applicant or of each of the individual members of such firm and its principal place of business.
- 8 (c) The kind of food establishment and the nature of the undertaking to be performed or carried on.
- 10 (d) The street address, if any, where such food establishment is to be located.
- 11 (e) New applicants shall be of reputable character regarding which two
- references shall be provided and such character shall be established to the satisfaction of the health officer.
 - (f) Any other relevant information required by the health officer in respect to the undertaking proposed to be conducted, the facilities and equipment of the establishment and the qualification of the applicant.

Sec. 11-1-5. Requirements for Establishments. The following basic requirements shall apply to all food establishments, provided that the health officer may establish from time to time rules and regulations which amplify and augment these requirements with respect to sanitation, cleanliness and adequacy of facilities, equipment and structure for particular types of food establishments:

(a) Floors. Floors shall be of such construction as to be easily cleaned, equipped with proper drainage when necessary, and shall be kept clean and in good repair.

(b) Walls and Ceilings. Walls and ceilings shall be kept clean and in good repair. All walls and ceilings of areas in which food is stored shall have a smooth, washable, light-colored surface and shall be maintained in a clean and sanitary condition.

(c) Doors and Windows. When flies are prevalent, all openings into the outer air shall be effectively screened, and doors shall be self-closing, unless other effective means are provided to prevent the entrance of flies. The presence of flies or flying insects within the structure shall be presumptive evidence of failure to comply with this section.

(d) Lighting. In all areas in which food is prepared, stored, handled, served, or sold, and in all areas in which food utensils are washed, rinsed or dried, lighting shall be adequate for working purposes and for effective and thorough cleaning.

1. The source of light (bulb, tube, or others) in any area shall be protected by fixtures which will prevent any contamination of food should the source of light shatter.

2. Adequate lighting for preparation and handling of food and for cleaning utensils shall consist of an intensity of not less than 20 foot candles of light as measured by an appropriate device. (While light intensity is

dependent on several factors including wattage, reflectors, distance, etc., Generally a double 4-foot tube per 64 sq. ft. is deemed adequate.

(e) Ventilation. All areas in which food is prepared, stored, handled, served or sold, or in which utensils are washed shall be well ventilated.

 (f) Toilet Facilities. Toilet and lavatory facilities for employees shall be provided on the premises. Food establishments with a seating capacity of 30 or more shall provide separate lavatories and toilets for males and females conveniently located for patrons. All lavatories and toilet rooms shall be kept in a clean condition, in good repair, well lighted, and with self-closing doors. Toilet facilities shall not open directly into any room in which food is being prepared, stored, handled, served or processed, or in which utensils are being washed.

(g) Water Supply. Running water under pressure shall be readily accessible to all areas in which food is prepared or utensils washed. The water supply shall be adequate and of a safe, sanitary quality approved by the health officer.

(h) Lavatory Facilities. Adequate and convenient hand washing facilities shall be provided, including hot and cold running water, soap and approved sanitary tissues or air drier. The use of a common towel is prohibited. No employee shall resume work after using the toilet without first washing hands. Soiled linens, aprons, etc., used in preparation, storage, service of food, shall be kept in separate, closed, ventilated containers.

 (i) Utensils. All multi-use utensils and all show and display cases or windows, work surface, counters, shelves, refrigerating equipment, sinks, stoves, hood, and other equipment or utensils used for the transportation, storage or display of food in connection with the operation of any food establishment shall be so constructed as to be easily cleaned and shall be kept clean and in good repair. Utensils containing or plated with cadmium or lead or other poisonous substances shall not be used, except that lead solder may be used for jointing. Approved single-service utensils may be substituted for multiuse utensils; provided that such single-service utensils shall be used only once.

(j) Cleaning and bactericidal treatment of utensils. Utensils and all show and display cases or windows, work services, counters, shelves, tables, refrigerating equipment, stoves, sinks, hoods and other equipment for the transportation of food used in connection with the operation of any food establishment shall be kept clean and free from chips, cracks, open seams, insects, and other contaminating material; furthermore they shall be disinfected in such a manner as to be free from bacilli of the coliform group and to have a total bacteria count of not more than 100 per utensil as determined by test in a laboratory approved for the purpose. All cloths used shall be clean and sanitary. Utensils used in the preparation, storage handling or sale of food shall be thoroughly cleansed and effectively subject to an approved bactericidal process immediately following the day's operation or more frequently if necessary. An adequate supply of hot running water, maintained at not less than 180 temperature and 15 pounds per inch

pressure shall be provided for the purpose of cleansing and disinfection. Drying cloths if used shall be clean and sanitary and used for no other purposes. No article, polish, or other substance containing any poisonous material shall be used for cleaning or polishing any utensils or equipment. No substance containing any poisonous material shall be kept or used as an insecticide or exterminator in any place where food is exposed during sale. preparation, holding or dispensing or in such manner as to contaminate such food.

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(k) Storage and handling of equipment. After bactericidal treatment, utensils shall be stored in a clean, dry place, protected from dust or other contamination and shall be handled in such manner as to prevent contamination. Single-service utensils shall be purchased only in sanitary containers and stored in a clean, dry place until used, and shall be handled in a sanitary manner.

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(l) Disposal of Wastes. Pending ultimate removal, all garbage, trash and other waste shall be kept in suitable receptacles and disposed of in an approved manner, in accordance with the Housing Code.

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(m) Refrigeration. All readily perishable food shall be kept properly refrigerated at all times except when being processed, prepared or served.

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(n) Wholesomeness of Food. All Food shall be clean, wholesome, free from spoilage and so prepared as to be safe for human consumption. All food shall be from approved sources.

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31 32 (o) Preparation, storage, handling and sale of food. All food shall be prepared, stored, handled, displayed or sold in such manner as to be protected from dust, fumes, toxic substances, flies, vermin, depredation, and pollution by rodents, droplet infection, overhead leakage, or other contamination. No live animals, or live fowl, except those which are themselves intended for food, shall be kept or allowed in any food establishment and such animals or poultry intended for slaughter shall be cared for in areas entirely and completely segregated from any room where food is processed, stored or prepared. All approved means necessary for the elimination of flies, roaches, other vermin, and rodents shall be used (see Housing Code).

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(p) Employees. No food handlers in any food establishment shall engage in any practice which is unsanitary or which tends to be detrimental to the cleanliness and sanitation of the food establishment or the health of the patrons thereof, all persons working in food establishments shall keep clean and shall wear clean outer garments. Head bands, caps or hair nets or head cover shall be worn by food handlers working over unprotected food and shall be kept reasonably clean and shall be used for no other purpose than for use during food handling. Special types of clothing as are deemed essential by the health officer may be required.

- No person who is affected with any disease in a communicable form or who is a
- carrier of such disease or any person with open lesion or sores shall work in a food 44
- 45 establishment except upon authorization of the health officer. The use of tobacco in any
- room where food is cooked or prepared in prohibited. 46

- (q) Premises. The premises, both inside and out, of all food establishments shall be kept clean and free of litter and refuse. Stoves, counter tops, tables, bare floors, lavatories, and other frequently used solid surfaces shall be cleaned daily under the supervision of the manager or owner. Soap and hot water of not less than 180 F. shall be used for washing and there shall be a hot water rinse for all these surfaces.
- (r) Polystyrene Foam. Polystyrene foam food containers shall be replaced with reusable, compostable, or recyclable alternatives, as specified below:
 - No retail vendor in the Town shall serve or sell prepared food in polystyrene foam containers and no food packager shall package meat, eggs, bakery products, or other food in polystyrene foam containers.
 - ii. No retail vendor in the town that sells tangible personal property at retail shall sell polystyrene foam food or beverage containers.
 - iii. The Town shall not use polystyrene foam food or beverage containers at any Town facility or Town sponsored event.
 - iv. No Town department or facility shall purchase or acquire polystyrene foam food or beverage containers.
 - v. All parties who contract with the Town shall be prohibited from using polystyrene foam food and beverage containers in Town facilities or on Town funded projects within the Town.
 - <u>vi.</u> Exemptions from a prohibition in using polystyrene foam food containers shall apply to:
 - a. The sale and packaging of raw seafood for shipment;
 - b. A retail vendor or food packager existing in the Town of Cape

 Elizabeth prior to [effective date of this ordinance] that has
 received an exemption from the Town Manager or his/her
 designee. Prior to granting an exemption, the Town Manager or
 his/her designee shall receive a written request for an exemption.
 The written request shall state and the Town Manager or his/her
 designee shall consider: (1) If polystyrene foam food containers
 were used by the vendor or food packager prior to [effective date
 of this ordinance]; and (2) If the use of polystyrene foam food
 container alternatives will constitute an undue hardship. Undue
 hardship includes, but is not limited to, situations unique to the
 food vendor that are not generally applicable to other retail vendors
 or food packagers in similar circumstances. The Town Manager or

his/her designee shall make a written decision on each exemption request.

A federal, state or local government emergency when the immediate preservation of public health, safety or welfare requires the use of polystyrene foam.

Sec. 11-1-6. Temporary Food Service Establishment. A temporary food service establishment shall comply with all of the provisions of this Article with only such exceptions as the health officer may specifically authorize as not threatening any imminent hazards to public health. Temporary food service establishments which do not fully meet the requirements of this Article may be permitted to operate when food preparation and service are restricted in whatever manner may be prescribed by the health officer.

Sec. 11-1-7. Inspection of Food Establishments. The health officer or his representative shall make or cause to be made periodic unannounced inspections, surveys and investigations of food establishments at least every six (6) months for year-round facilities and every 12 months for seasonal facilities in order to determine that all food establishments are constructed, operated and maintained in accordance with the provisions of this ordinance and all rules and regulations hereunder. Similar inspections, surveys and investigations shall be made upon written complaint filed against any establishment. A copy of each inspection report shall be issued to the permit holder or applicant, the Town Manager and any complainant.

Sec. 11-1-8. Orders to Correct. If the health officer finds any violation of any provision of this ordinance, any regulations issued hereunder, or any other applicable state or local requirement, he shall issue a written order to the operator of such establishment noting such violations and directing their correction within a reasonable period of time specified in the order, not exceeding 60 days. If the violation imperils the health of the public, he may immediately order the establishment closed until its correction, for a period not exceeding 30 days. If any violations are not corrected as so ordered, the health officer may issue such further order as he deems required, including the closing to the establishment until correction, or he may seek criminal prosecution therefor under Section 11-1-17.

 Sec. 11-1-9. Right of Entry. The health officer or his representative shall be accorded free access to all food establishments, and to all premises he has reasonable cause to believe is being used as a food establishment, at all reasonable times for the purpose of inspection and examination of such places. It shall be unlawful to hinder, prevent, or refuse to permit any lawful inspection or investigation authorized in pursuance of this ordinance.

Sec. 11-1-10. Rules and Regulations. In order to prevent the consumption by humans of any food that is unwholesome, unsanitary, or otherwise unfit, and in order to prevent such items from moving in commerce or contaminating other products intended for

consumption by humans, the health officer in conjunction with the Town Manager may promulgate. from time to time, rules and regulations pertaining to requirements of sanitation, cleanliness and adequacy of facilities, equipment and construction of all food establishments. Such rules and regulations shall also provide for the inspection of such food establishments by the health officer in accordance with, but not in derogation of, the provisions of this ordinance. Such rules and regulations shall establish criteria designed to protect the health and safety of those who prepare, store, handle, or sell such food and shall provide for the condemnation of unwholesome, unsanitary, or otherwise unfit food. The inspection of any food by the health officer may result in approval, or order of condemnation of unwholesome, unsanitary, or otherwise unfit food. The inspection of any food by the health officer may result in approval, or order of disseminate, or an order to retain and hold the same pending further investigation and examination by the Town Manager. It shall be unlawful to dispose of any food ordered retained or held except by the express instructions of the health officer.

Sec. 11-1-11. Disposal of Unwholesome, Unsanitary or Unfit Food. The health officer may order condemned any food which is found to be unwholesome, unsanitary or otherwise unfit for purposes of human consumption or dangerous to the public health. Such items shall be destroyed, in such a manner as to prevent consumption by humans, under direct supervision of the health officer or his representative and in accordance with the rules and regulations promulgated by the health officer. The health officer may order to be retained under embargo and held apart from all other food and not utilized for any purpose until such time as has been further inspected or examined and either approved or ordered condemned.

Sec. 11-1-12. Sampling. Samples of food in a quantity sufficient for analysis or examination may be taken by the health officer, without cost, whenever necessary for the efficient conduct of inspections and investigatory procedure. When samples are taken the investigators shall provide some responsible person in the food establishment with a receipt therefor in which is identified the type and quantity of the sample obtained.

 Sec. 11-1-13. Approved Sources. All milk and milk products, ice cream, clams, shellfish-, meat and meat products shall be from approved sources. All oysters and clams shall be from a source approved by the State Department of Agriculture. Shippers from sources out of state shall be on the approved list issued by the U.S.P.H.S. All shucked shellfish shall be kept until used in containers in which they are placed at the shucking plant. Such containers shall have thereon or attached thereto, a label, stamp or tag which shall show clearly and legibly the source, shipper's name and address.

Sec. 11-1-14. Uninspected Meat Prohibited. No meat or meat products shall be sold, let, transported or offered for sale unless such meat or meat products shall bear in a clear and legible manner the "inspected and passed" stamp or other recognized identification of the U.S. or State Department of Agriculture or that of the Department of Health of the City of Portland.

Sec. 11-1-15. Records and Reports. It shall be the duty of every person holding a

permit to operate or maintain a food establishment to furnish such records and information as the health officer shall deem necessary to ascertain compliance with this ordinance.

Sec. 11-1-16. Plans and Specifications. Whenever it is proposed to erect, alter or remodel any food establishment, it shall be necessary to submit to the building inspector, and to the health officer, detailed plans and specifications, for their approval as complying with this ordinance and any applicable state or local health requirements, prior to starting construction. Such plans shall include the location and layout of equipment and facilities; the layout and arrangement of all areas in which operations are to be conducted; and the materials to be used in construction of working areas and in utensils and equipment.

Sec. 11-1-17. Penalty. Any person, firm or corporation who shall violate any order of the health officer, under this ordinance or any rule or regulation promulgated under authority of this ordinance shall, upon conviction, be fined a sum not less than \$25.00 and not to exceed \$100.00 or be sentenced to six months imprisonment, or both, and each day's continuation of violation hereunder shall be deemed a separate offense.

Sec. 11-1-18. Appeal. Any person who is denied a permit under the provisions of this ordinance may file an appeal within ten days from the date of such denial to the Town Manager, who may permit exceptions to or variations from the specific terms of this ordinance in such cases where the enforcement of this provision of the ordinance may result in undue hardship. [Amended eff. 1/12/94]

Sec. 11-1-19. Applicability. Wherever the requirements of this ordinance vary from those of any other lawfully adopted regulation, the more restrictive provision or that imposing the higher standards shall govern.

 Sec. 11-1-20. Severability. If any part or provision of this ordinance or the application thereof to any person or circumstances is held invalid, the remainder of the ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this ordinance are severable.

Article IV. Single Use Carryout Bags [Adopted eff.]

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41	Sec. 11-4-1	Purpose	11-20
42	Sec. 11-4-2	Definitions	11-20
43	Sec. 11-4-3	Single Use Carryout Bag	11-21
44	Sec. 11-4-4	Exemptions	11-22
45	Sec. 11-4-5	Enforcement	11-22
46	Sec. 11-4-6	Severability	11-22

1 2 Sec. 11-4-1. Purpose. The purpose of this article is to reduce the distribution of single 3 use carryout bags by stores in the Town of Cape Elizabeth, and to incentivize the use of 4 reusable bags by residents of the Town. 5 6 Sec. 11-4-2. Definitions. For the purpose of this Article, the following definitions shall 7 apply: 8 9 (a) Single Use Carryout Bag shall mean a bag other than a Reusable Bag provided at the 10 check stand, cash register, point of sale or other point of departure for the purpose of transporting food or merchandise out of the establishment. The term Single Use Carryout 11 12 Bag includes compostable and biodegradable bags¹ but does not include Reusable Bags, 13 Produce Bags, Product Bags or bags provided by pharmacists to contain prescription 14 drugs. 15 16 ¹ Compostable and biodegradable bags are included in this list because they do not 17 naturally decompose and require processing in an industrial facility to biodegrade. 18 19 (b) **Produce Bag or Product Bag** shall mean any bag without handles used exclusively 20 to carry produce, meats, seafood, other food items or merchandise to the point of sale 21 inside a store or to prevent such items from coming into direct contact with other 22 purchased items. 23 24 (c) **Reusable Bag** shall mean a bag that: 25 26 is designed and manufactured to withstand repeated uses over a period of 27 is machine washable or made from a material that can be cleaned and 28 29 disinfected regularly; is at least 2.25 millimeters thick if made from plastic: 30 iii. has a minimum lifetime of 75 uses; and 31 32 has the capability of carrying a minimum of 18 pounds. 33 34 (d) **Store** shall mean any of the following retail establishments located within the Town: 35 36 a full-line, self-service market located in a permanent building that sells at retail a line of staple foodstuffs, meats, seafood, produce, household 37 38 supplies, dairy products or other perishable items; 39 a drug store, pharmacy, supermarket, grocery store, convenience food store, 40 food mart or other entity engaged in the retail sale of a limited line of goods that includes milk, bread, soda, and snack foods; or 41 42 iii. farm stand. 43 44 Store does not mean businesses at which foodstuffs are an incidental part of the business. 45 Food sales will be considered to be "incidental" if such sales comprise no more than two

percent (2%) of the business' gross sales in the Town as measured by the dollar value of food sales as a percentage of the dollar value of total sales at any single location.

<u>Sec. 11-4-3. Single Use Carryout Bag.</u> The following provisions shall regulate the use of Single Use Carryout Bags by a store.

(a) No Store shall provide a Single Use Carryout Bag to a customer at the check stand, cash register, point of sale or other point of departure for the purpose of transporting food or merchandise out of the establishment except as provided in this section.

(b) A Store may make available for sale to a customer a Single Use Carryout Bag for a minimum charge of five cents (\$0.05).

(c) All monies collected by a Store for Single Use Carryout Bags under this
 ordinance may be used by the Store for any lawful purpose.

(d) All Stores must post signage clearly indicating the per bag charge for Single Use Carryout Bags.

(e) Notwithstanding this Section, no Store may make available for sale a Single Use Carryout Bag unless the amount of the sale of the Single Use Carryout Bag is separately itemized on the sales receipt.

(f) No Store shall rebate or otherwise reimburse a customer any portion of the minimum charge required in subsection (b).

Sec. 11-4-4. Exemptions. A Store is exempt from the provisions of this ordinance in a federal, state or local government emergency when the immediate preservation of the public health, safety or welfare requires the use of a Single Use Carryout Bag.

Sec. 11-4-5. Enforcement. The Town Manager or his/her designee(s) shall have the primary responsibility for enforcement of this ordinance. If the Town Manager or his/her designee(s) determine(s) that a violation of this ordinance has occurred, he/she shall issue a written warning notice to the Store that a violation has occurred. A second violation shall be subject to a fine not exceeding \$100. A third and/or subsequent violation shall be subject to a fine not exceeding \$250 for each violation.

Sec. 11-4-6. Severability. If any part or provision of this ordinance or the application thereof to any person or circumstances is held invalid, the remainder of the ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this ordinance are severable.